

**Aransas County Navigation District  
Minutes of Regular Meeting  
Monday, November 18, 2024**



462

**November 18, 2024**

The Navigation and Canal Commission of the Aransas County Navigation District met in a Regular Meeting on November 18, 2024, with Chairman Malcolm Dieckow presiding. Other Commissioners present were Judith Vlasek, Tommy Moore, Martin De Leon, and Long Nguyen. Among others present were Harbor Master Keith Barrett, Executive Administrator Janine Loney. General Counsel Gerald Benadum being an excused absence.

The guest register has been made a part of these minutes.

Chairman Malcolm Dieckow convened the meeting at 9:00 a.m., declared a quorum, and led the Pledge of Allegiance and the honoring of the Texas flag.

**CITIZENS TO BE HEARD:**

County Commissioner Pat Rousseau commented on payments made to Collier, Johnson & Woods. Harbor Master Barrett confirmed that these payments were related to audit preparation and that the 2022 audit would be presented soon.

**NO. IV.1 Agenda:**

Approve the minutes of meeting of August 19, 2024, September 16, 2024, and October 21, 2024.

**Action:**

Commissioner De Leon moved to approve as presented the minutes of meetings for August 19, 2024, September 16, 2024, and October 21, 2024. The motion was seconded by Commissioner Vlasek. The motion was adopted.

**NO. IV.2 Agenda:**

Approve Accounts Payable list.

**Action:**

The motion was made to approve as presented the Accounts Payable list for November 18, 2024, by Commissioner Vlasek. Commissioner Dieckow seconded the motion. The motion was adopted.

**NO. IV.3 Agenda:**

Approve Treasurer's Report.

**Action:**

Commissioner Vlasek moved to approve as presented the October 2024 Treasurer's report. The motion was seconded by Commissioner Dieckow. The motion was adopted.

**NO. IV.4 Agenda:**

Consider and possible action a request made by the City of Rockport to host the 36th Whooping Crabe Strut on March 8<sup>th</sup>, 2025. This request includes utilization of Rockport Beach Park facilities and Seabreeze drive and Rockport Harbor for a 5K and 10K run.

**Action:**

The motion was made by Commissioner Moore to approve a request made by the City of Rockport to host the 36th Whooping Crane Strut on March 8<sup>th</sup>, 2025. This request includes utilization of Rockport Beach Park facilities and Seabreeze drive and Rockport Harbor for a 5K and 10K run. Commissioner Dieckow seconded the motion. The motion was adopted.

**NO. IV.5 Agenda:**

Deliberate and possible action regarding canvassing of the election returns and declaring the results from Aransas County Navigation District commissioners (Precinct 3) general election held on November 5<sup>th</sup>, 2024.

**Action:**

Commissioner De Leon moved to approve as presented election returns and declaring the results from Aransas County Navigation District commissioners (Precinct 3) general election held on November 5<sup>th</sup>, 2024. The motion was seconded by Commissioner Dieckow. The motion was adopted.

**NO. IV.6 Agenda:**

Adoption of Aransas County Navigation District Resolution 24-03 Canvassing of Election Returns and Declaring of Results of the General Election held November 5, 2024.

**Action:**

The motion was made by Commissioner De Leon to adopt as presented Aransas County Navigation District Resolution 24-03 Canvassing of Election Returns and Declaring of Results of the General Election held November 5, 2024. Commissioner Dieckow seconded the motion. The motion was adopted.

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463

**NO IV.7 Agenda:**

Consider and possible action a request made by the Rockport Fulton Chamber of Commerce Leadership Aransas County (LAC) Class of XXVIII 2024-2025 to install a new sign to be located between the Crab and Aransas County Navigation District Annex building.

**Action:**

Commissioner Vlasek moved to approve the concept of installing the new sign as requested by the Rockport Fulton Chamber of Commerce Leadership Aransas County (LAC) Class of. XXVIII 2024-2025. This approval is subject to a provision that the Chamber of Commerce Leadership Aransas County (LAC) Class of. XXVIII 2024-2025 presents a final design and construction plan for approval before construction can begin. The motion was seconded by Commissioner Dieckow. The motion was adopted.

**NO IV.8 Agenda**

Deliberate and possible action approving a new residential surface land lease between Aransas County Navigation District and Mr. & Mrs. Williams relating to lease held land located at 2 Jamaica Drive, Rockport Texas. This lease will commence December 1, 2024, at the lease rate of \$374.00 annually.

**Action:**

The motion was made by Commissioner Vlasek to approve a new residential surface land lease between Aransas County Navigation District and Mr. & Mrs. Williams relating to lease held land located at 2 Jamaica Drive, Rockport Texas. This lease will commence December 1, 2024, at the lease rate of \$374.00 annually. The motion was seconded by Commissioner Dieckow. The motion was adopted.

**NO IV.9 Agenda**

Harbormaster Report - Updates on projects and happenings on ACND properties, which may include but not be limited to construction, improvements, and conditions at Rockport Harbor, Cove Harbor, Fulton Harbor, the Festival Grounds, Rockport Beach, Little Bay, public restrooms, other ACND properties and projects, status of grants and issues with existing leases.

Harbor Master Barrett responded to enquiries made about a partially sunk vessel located between South Cove Harbor and Palm Harbor. After consulting with relevant authorities Harbor Master Barrett noted that there is no legal recourse for dealing with this vessel. The vessel is secured to a private dock and after assessment is not leaking any hazardous material. With the holiday season starting Harbor Master Barrett noted Aransas County Navigation District staff will be starting to prepare for this year's festive events scheduled.

**Action: No action taken.**

**NO IV.10 Agenda:**

Chairman and Commissioners Report – Update on ACND environmental and safety issues relating to Little Bay and or other District properties.

Commissioner Moore requested additional accounting reports and clarification on when Collier, Johnson and Woods would be meeting with the Aransas County Navigation District Commission relating to audit presentation.

**Action: No action taken.**

**V. PRESS QUESTIONS**

The press was not present.

**VI. CLOSED SESSION:**

The Chairman announced that the Commission will recess this open meeting and conduct a closed meeting pursuant to the Texas Open Meetings Act to conduct a private consultation with its attorney under Section 551.071 of the Act, to deliberate regarding real property under Section 551.072 of the Act, and to deliberate regarding personnel matters under section 551.074 of the Act.

The Open meeting was recessed at 09:25 a.m. The closed session was convened at 09:30 a.m. and was adjourned at 10:26 a.m.

The Commission reconvened into an open meeting at 10:27 a.m.

**VII. CONTINUATION OF OPEN MEETING/DELIBERATION AND/OR ACTION:**



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464

**VII.1 Agenda**

Deliberate and possible action extending/renewing a lease held by the Town of Fulton relating to lease held property located at 402 North Fulton Beach Road. This approval will include option period increases as stated in lease with commencement starting January 1, 2025 through to December 31, 2045. Lease rate for initial five (5) period to begin at \$3500.00 per month.

**Action:**

Commissioner Moore moved to approve the request extending/renewing a lease held by the Town of Fulton relating to lease held property located at 402 North Fulton Beach Road. This approval will include option period increases as stated in lease with commencement starting January 1, 2025 through to December 31, 2045. Lease rate for initial five (5) period to begin at \$3500.00 per month. The motion was seconded by Commissioner Dieckow. The motion was adopted.

**VII.2 Agenda**

Consider and possible action items relating to drainage matters within Aransas County Navigation District.

Announcement made by Board of Commission that is directing two commissioners to approach the City of Rockport with a sixty (60) day timeline for completing the feasibility study and associated Rockport Harbor Storm Water negotiations.

**Action: No further action taken.**

**IX. ADJOURNMENT:**

There being no further business, a motion was made, seconded, and adopted to adjourn the meeting at approximately 10:34 a.m.

**Certificate of Approval**

I attest that the foregoing minutes of a meeting of the Navigation and Canal Commission of the Aransas County Navigation District held on November 18, 2024, were approved by the Commission at a meeting duly held on December 16, 2024.

A handwritten signature in black ink, appearing to read "Tommy Moore", written over a horizontal line.

Tommy Moore      Commission Secretary

**APPROVED**

PAYABLES- 11/18/2024

Check Register for Dates: 10/16/2024-11/08/2024

Check #	Date	Name	Account	Amount
27844	10/18/2024	Pavilion Refunds		250.00
27845	10/18/2024	Beta Technology, Inc	400.316 · Custodial Equip/Supplies	384.12
27846	10/18/2024	Boat Slip Refund		377.50
27847	10/18/2024	Card Service Center	CSC Charges	1,782.81
27848	10/18/2024	Champion Energy Services 590347	400.601 · Electricity	6.23
27849	10/18/2024	Champion Energy Services 610174	400.601 · Electricity	1,398.15
27850	10/18/2024	Champion Energy Services 610215	400.601 · Electricity	5.73
27851	10/18/2024	Champion Energy Services 610221	400.601 · Electricity	298.71
27852	10/18/2024	Champion Energy Services 610230	400.601 · Electricity	279.02
27853	10/18/2024	Champion Energy Services 610253	400.601 · Electricity	18.40
27854	10/18/2024	Pavilion Refunds		75.00
27855	10/18/2024	Collier, Johnson & Woods, P.C.	300.423 · Audit Services	8,000.00
27856	10/18/2024	CPL 1479740	400.601 · Electricity	250.48
27857	10/18/2024	CPL 1479741	400.601 · Electricity	1,149.95
27858	10/18/2024	Crabtree, JB	400.320 · Property Rentals	400.00
27859	10/18/2024	Pavilion Refunds		625.00
27860	10/18/2024	DISCOUNT AUTO PARTS	400.203 · Minor Tools & Equipment	665.52
27861	10/18/2024	ExxonMobil	400.308 · Fuel & Lubricants	1,756.15
27862	10/18/2024	Pavilion Refunds		250.00
27863	10/18/2024	Pavilion Refunds		275.00
27864	10/18/2024	Pavilion Refunds		75.00
27865	10/18/2024	Republic Services	400.604 · Garbage	6,692.29
27866	10/18/2024	Ricoh USA Inc	300.421 · Maintenance Service Agreements	27.92
27867	10/18/2024	Rockport Rolloffs, LLC	400.604 · Garbage	1,429.62
27868	10/18/2024	Roggeman A/C & Refrig	300.407 · HVAC Services	620.60
27869	10/18/2024	Pavilion Refunds		370.00
27870	10/18/2024	Sterling Personnel, INC	300.412 · Contract/Temporary Labor	870.00
27871	10/23/2024	BIG M PEST CONTROL INC	300.402 · Pest Control	260.00
27872	10/23/2024	Champion Energy Services 611870	400.601 · Electricity	6.23
27873	10/23/2024	BEC Engineering, LLC.	500.426 · Consultant	25,325.00
27874	10/23/2024	Headway Environmental	500.409 · Legal Services	1,145.00
27875	10/23/2024	Nossaman LLP	500.409 · Legal Services	14,537.78
27876	10/23/2024	Stericycle, Inc.	300.421 · Maintenance Service Agreements	209.82
27877	10/23/2024	The Law Offices of Ryan Henry	500.409 · Legal Services	7,136.50
27878	10/23/2024	Tim Tuggey Law	500.409 · Legal Services	20,061.00
27879	10/23/2024	UNIFIRST HOLDINGS LP	300.415 · Uniforms	309.43
Total Check Amount- \$494.07	10/23/2024	UNIFIRST HOLDINGS LP	400.316 · Custodial Equip/Supplies	184.64
27880	10/24/2024	Texas Association of Counties HEBP	200.106 · Group Insurance	23,457.29
		Mission Square/ FRMR		
27881	10/24/2024	Mission Square	ICMA	595.00
27882	10/24/2024	Ace Hardware.	400.317 · Lumber,Elec, Plumb,etc	1,548.10
27883	10/24/2024	Aransas Glass Co Inc #2	400.421 · Vehicle, Equip Repair/Maint	388.87
27884	10/24/2024	Pavilion Refunds		75.00
27885	10/24/2024	CPL 1486746	400.601 · Electricity	27.02
27886	10/24/2024	CPL 1486752	400.601 · Electricity	14.29
27887	10/24/2024	CPL 1486753	400.601 · Electricity	42.71
27888	10/24/2024	CPL 1486754	400.601 · Electricity	20.62
27889	10/24/2024	Pavilion Refunds		250.00
27890	10/24/2024	Pavilion Refunds		75.00
27891	10/24/2024	Pavilion Refunds		1,750.00
27892	10/24/2024	Lectrics	300.405 · Electrical Repairs	830.13
27893	10/24/2024	Mid-American Research Chemical	300.504 · Trucking/Delivery	29.14
Total Check Amount- \$350.14	10/24/2024	Mid-American Research Chemical	400.316 · Custodial Equip/Supplies	321.00
27894	10/24/2024	Ricoh USA Inc	300.421 · Maintenance Service Agreements	259.24
27895	10/24/2024	South Texas News, Inc. /FRMR Pilot	300.501 · Advertising/Legal Notices	395.00



# APPROVED

27896	10/24/2024	Sterling Personnel, INC	300.412 · Contract/Temporary Labor	1,044.00
27897	10/24/2024	Uline	400.607 · Consumable Maint Supplies	660.00
Total Check Amount- \$811.12	10/24/2024	Uline	300.504 · Trucking/Delivery	151.12
27898	10/24/2024	Valero	400.308 · Fuel & Lubricants	1,027.01
ACH	10/28/2024	Circle K PRO	400.308 · Fuel & Lubricants	222.43
27899	10/28/2024	Republic Services	400.604 · Garbage	6,697.07
27900	10/28/2024	UNIFIRST HOLDINGS LP	300.415 · Uniforms	309.43
Total Check Amount- \$582.21		UNIFIRST HOLDINGS LP	400.316 · Custodial Equip/Supplies	272.78
27901	10/31/2024	A Clean Sweep	300.612 · Housekeeping	1,250.00
27902	10/31/2024	Capital One	400.316 · Custodial Equip/Supplies	420.87
27903	10/31/2024	Champion Energy Services 608429	400.601 · Electricity	6,196.45
27904	10/31/2024	Champion Energy Services 618903	400.601 · Electricity	7.92
27905	10/31/2024	Champion Energy Services 888973	400.601 · Electricity	33.14
27906	10/31/2024	City of Rockport.	400.602 · Natural Gas	71.06
	10/31/2024	City of Rockport.	400.605 · Water and Sewer	7,655.65
Total Check Amount- \$15,393.18	10/31/2024	City of Rockport.	400.604 · Garbage	7,666.47
27907	10/31/2024	CNA Surety	600.505 · Liability Ins/Bonds	3,211.65
27908	10/31/2024	Collier, Johnson & Woods, P.C.	300.423 · Audit Services	20,000.00
27909	10/31/2024	CPL 1486747	400.601 · Electricity	11.82
27910	10/31/2024	CPL 1486749	400.601 · Electricity	118.34
27911	10/31/2024	CPL 1486750	400.601 · Electricity	17.58
27912	10/31/2024	CPL. 1486748	400.601 · Electricity	177.53
27913	10/31/2024	Boat Slip Refund		25.00
27914	10/31/2024	Rockport Rolloffs, LLC	400.604 · Garbage	714.81
27915	10/31/2024	Sterling Personnel, Inc.	300.412 · Contract/ Temporary Labor	1,044.00
27926	11/5/2024	ARANSAS CO CLERK	400.301 · Office Supplies Expense	3.00
27927	11/5/2024	ARANSAS CO CLERK	400.301 · Office Supplies Expense	3.00
27928	11/5/2024	ARANSAS CO CLERK	400.301 · Office Supplies Expense	3.00
27929	11/5/2024	ARANSAS CO CLERK	400.301 · Office Supplies Expense	3.00
27917	11/5/2024	Cintas	300.421 · Maintenance Service Agreements	266.00
27918	11/5/2024	Crabtree, J B	400.320 · Property Rentals	400.00
27919	11/5/2024	IWS Gas and Supply of Texas LTD	300.421 · Maintenance Service Agreements	3.38
Total Check Amount- \$19.50	11/5/2024	IWS Gas and Supply of Texas LTD	400.206 · Equipment Rental	16.12
27920	11/5/2024	MARBACH PLUMBING CO INC	300.406 · Plumbing Repair Service	164.21
27921	11/5/2024	Raul E, Inc	300.421 · Maintenance Service Agreements	2,053.50
27922	11/5/2024	ROCKPORT PRINTING	300.430 · Printing Service	29.75
27923	11/5/2024	Rockport WiFi	400.615 · Wifi	200.00
27924	11/5/2024	Sterling Personnel, INC	300.412 · Contract/Temporary Labor	906.98
27925	11/5/2024	UNIFIRST HOLDINGS LP	300.415 · Uniforms	309.43
Total Check Amount- \$19.50	11/5/2024	UNIFIRST HOLDINGS LP	400.316 · Custodial Equip/Supplies	184.64
27930	11/8/2024	Builders First Source	400.607 · Consumable Maint Supplies	1,967.78
27931	11/8/2024	Cintas	60600 · Bank Svc Charges Process Fees	24.95
Total Check Amount- \$573.25	11/8/2024	Cintas	400.313 · First-Aid Supplies	548.30
27932	11/8/2024	Coastal Office Solutions (FRMR A&W)	400.301 · Office Supplies & Expense	591.51
27933	11/8/2024	CPL 1479739	400.601 · Electricity	353.48
27934	11/8/2024	CPL 1486751	400.601 · Electricity	393.37
27935	11/8/2024	Kool Storage- Southern Star Storage	400.320 · Property Rentals	1,980.00
27936	11/8/2024	SCOTTY'S LOCK & KEY	400.318 · Locksmith	1,006.50
27937	11/8/2024	Texas Gold Skiddos	300.408 · Skiddo Cans	3,800.00
27938	11/8/2024	Pavilion Refunds		250.00
27929	11/8/2024	CD&P	400.516 · Marketing	21,948.78
27940	11/8/2024	Pavilion Refunds		500.00

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27941	11/8/2024	COMMERCIAL MOTOR COMPANY	400.421 · Vehicle, Equip Repair/Maint	3,475.82
27942	11/8/2024	Pavilion Refunds		250.00
27943	11/8/2024	Pavilion Refunds		250.00
27944	11/8/2024	Pavilion Refunds		250.00
27945	11/8/2024	Pavilion Refunds		25.00
27946	11/8/2024	SIGWALD SERVICE INC	300.407 · HVAC Services	652.15
27947	11/8/2024	UNIFIRST HOLDINGS LP	300.415 · Uniforms	309.43
Total Check Amount-				
\$494.07	11/8/2024	UNIFIRST HOLDINGS LP	400.316 · Custodial Equip/Supplies	184.64

**\$ 229,900.86**

## Treasurer's Report

October, 2024

**APPROVED**

Beginning Cash \*

October 2024	October 2023	September 2024
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6,749,158.79	5,916,614.58	6,877,314.35
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### RECONCILING ITEMS

VOIDED CHKS/PREV PERIOD

Receipts \*

4,779,780.47	2,598,306.30	2,254,166.80
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Interest

673.97	464.48	932.91
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Disbursements

(3,049,754.09)	(1,115,169.73)	(337,438.39)
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TOTAL

8,490,817.76	7,400,215.63	8,794,975.67
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as

as

as

Reserves

Emergency

(1,000,000.00)	(1,000,000.00)	(1,000,000.00)
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Blkhead Repair

(59,000.00)	(59,000.00)	(59,000.00)
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Available Funds

7,431,817.76	6,341,215.63	7,735,975.67
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as

as

as